

Approved – 4/2/14

**MINUTES OF THE JANUARY, 22 2014 MEETING
OF THE COMMITTEE OF THE WHOLE
OF THE GOVERNING BOARD OF THE
ILLINOIS HEALTH INFORMATION EXCHANGE AUTHORITY**

The Board of Directors (the “Board”) of the Illinois Health Information Exchange Authority (“Authority”), pursuant to notice duly given, held a meeting of the Committee of the Whole (“Committee”) at approximately 11:15 a.m. on January 22, 2014, at the offices of the Office of Health Information Technology (“OHIT”), State of Illinois James R. Thompson Center, 100 W. Randolph, Room 2-025, Chicago, IL 60601.

Appointed Members Present:

1. Mr. David Holland, Chair
2. Dr. Nancy Newby
3. Dr. Nicholas Panomitros
4. Mr. Raul Recary (by phone)
5. Dr. Bruce Wellman

Appointed Members Absent:

1. Dr. Bechara Choucair
2. Dr. William Kobler
3. Mr. Mark Neaman
4. Dr. Cheryl Whitaker

Ex-Officio Members Present:

1. Mr. David Carvalho
2. Ms. Susan Locke

Ex-Officio Members Absent:

1. Director Julie Hamos
2. Mrs. Michele Oshman
3. Ms. Laura Zaremba

Roll Call

Kerri McBride, Secretary of the Board, confirmed the presence of the committee members listed above. The ability of Committee members to clearly participate by telephone was confirmed. Dr. Panomitros’ arrival established a quorum at 11:20 am.

Outline of Strategic Plan for 2014

On behalf of Authority Executive Director Raul Recarey, Diego Estrella outlined the strategic plan process for the Authority. The plan looks forward into the 2015 fiscal year which begins July 1, 2014 and ends June 30, 2015. The Authority is scheduling planning and development sessions to ensure that all the Authority’s strategic goals align, and that technology and regional partners remain adequately involved in strategic planning.

The first scheduled session is January 24, 2014. The focus on this session is developing an overall framework for future strategic planning sessions.

InterSystems will be onsite at the Authority on January 31, 2014 for a planning session. At this planning session, the contractual agreement through year end and into the new fiscal year will be discussed.

There is an expectation that an offsite meeting with stakeholders will take place. The goal of the meeting is to present the outline for the strategic planning and to seek input from stakeholders regarding the strategic planning.

Executive Director Recarey has advised that he hopes to meet with Board members separately to convey some of the strategic planning information that has been gathered internally and with the external stakeholders.

The ultimate goal is to have a plan done by April that is ready to present to the Board for approval. The plan should clearly communicate the goals and objectives of the ILHIE over the next year. It will be a blueprint for the staff to follow.

Resignation of Dr. Cheryl Whitaker and Mr. Mark Neaman

Mr. David Holland, Chair, acknowledged the resignation two former Board members: Dr. Cheryl Whitaker and Mr. Mark Neaman. Resignation will take effect when the successors have been appointed and qualified by the Governor. They are both considered absent until new appointees are in place.

Approval of Previous Minutes

The Committee members approved the minutes for Committee meetings held on September 18, 2013 and November 7, 2013.

New Chair for Governance & Nominating Committee/Resolution Number 2014-01

Resolution Number 2014-01 provides that David Holland is appointed as the new Chair of the Governance and Nominating Committee of the Authority. Dr. Whitaker had been the committee Chair. Earlier the Governance and Nominating Committee made an informal recommendation that the Resolution be adopted by the Board.

There was a discussion about whether the Board Chairman could also Chair the Governance and Nominating Committee. Past Authority practice has been that the Chair of the Governance and Nominating Committee is also the Chair of the Board. Members of the Committee concluded that since the Board members are appointed by the Governor and not the Committee, no conflict exists.

New Chair for Regional HIE Workgroup/Resolution Number 2014-02

Resolution Number 2014-02 provides that Dr. Nancy Newby be appointed the new Chair of the Regional HIE Workgroup. Earlier the Governance and Nominating Committee informally recommended the Resolution be adopted. Only favorable things were said regarding the appointment.

New Members for ILHIE Budget & Finance Committee/Resolution Number 2014-03

Resolution Number 2014-03 provides that Dr. Nancy Newby and Dr. Nicholas Panomitros will be members of the Budget and Finance Committee. The Governance and Nominating Committee informally recommended the resolution be adopted.

A Board member noted that the Budget and Finance Committee's work will be increasingly important as the ILHIE Authority transitions from a wholly-funded organization to a self-sufficient organization.

Data Security & Privacy Committee (DSPC) Update

The DSPC is in the process of taking comments and feedback from as many voices and opinions as possible in order to generate new policies. A Board member noted that it is essential that we bring the public to the table to discuss privacy concerns in order to help maintain public trust. The Committee discussed current concerns regarding the risks the pipeline will create for the ILHIE. The first concern is managing public trust and perception when a provider on either side of the pipeline has a security breach. It was noted that steps have been taken to prevent public backlash. At the last meeting, Notice documentation was approved that must be shared with every patient at a provider's first encounter with the patient after the provider become a participant in the ILHIE. The Notice explains pertinent information about the ILHIE and its function.

Discussion ensued surrounding the need to monitor a breach that occurs at an ILHIE participant, even where the ILHIE has nothing to do with that breach, to prevent the Authority from being portrayed as responsible for the breach.

The main concern is not with the security surrounding the pipeline. The main concern is with the provider's ability to protect patient information. If a breach occurs involving two participants and the ILHIE is not legally at fault, the Authority will act as a facilitator between the two parties to help them investigate and report the breach.

ILHIE participants are subject to the policies and procedures of the ILHIE Authority. When a participant signs on, it agrees to the ILHIE Authority policy and procedures. This means that they are subject to random and scheduled audits. The Authority can also receive complaints about security, anonymous or otherwise. Following a complaint the Authority can carry out an investigation. If a Participant is non-compliant, there are a number of remedial measures that can be taken including corrective measures and removal.

Preview of Board Meeting

The Committee briefly reviewed the reports that would be provided at the Board meeting later in the day.

Public Comment

There were no comments offered from the general public.

Adjourn

The Committee meeting adjourned at approximately 11:50 p.m.

Minutes submitted by Brett Strickland.